

Online Application

How to apply @ HENKEL N.A.

After selecting a position that interest you, just click on **Apply** and then **Register**.

Henkel Online Application

Online Application - Homepage → Print view → Tell a friend about this job

→ Technical information

Detail	
Job Title	Category Analyst - Minneapolis
Reference number	150US
Location	Minneapolis
Job Description	<p>Summary of Position Based in Minneapolis, this Category Analyst position will report directly to the Director, Channel Management and will be assigned to the Target team. Being a hair care market leader in Europe, Schwarzkopf & Henkel is the platform for Henkel's expansion into the North American hair care market, with leading brands including L.A. Looks, got2b, Citre Shine and Dep.</p> <p>Key Job Responsibilities</p> <ul style="list-style-type: none">• Analyze product movement data using external information such as Partners Online, Info Retriever and AC Nielson• Prepare reports to include market retail audits and promotional activity insights• Proactive analysis of market data to identify trends and areas of opportunity to drive sales• Strengthen account relations by attending sales calls and monthly meetings as needed• Assist in modular/line reviews to ensure distribution reflects market data• Assist in the development of presentations• Analyze shipment and sales data to update internal forecast on a monthly basis and as needed• Perform ad hoc analysis and reports as requested <p>Minimum Requirements</p> <ul style="list-style-type: none">• 3-4 years Category Analyst experience, preferably with 1+ years Target experience• Advanced computer skills in Excel and PowerPoint• Excellent analytical, quantitative, writing and communication skills• Partners Online and Info Retriever experience <p>Please attach salary history/requirements.</p> <p>The Henkel of America Corporation is an equal opportunity employer Minority / Female / Disabled / Veteran</p>
Relocation	No

Login
If you have already created a profile, you can login here by entering username and password.

Username

Password

Forgot password?
Please click [here](#)

Registration
If you are not yet registered, please click here!

Before starting your application we recommend that you review the document "**Before you start**" which provides some more information about our online tracking system.

One important note: At the end of your application process we will ask you to upload a Resume. Therefore you should prepare a Resume in advance of starting with your online application.

Also, you have to agree to the data protection regulations. Please tick **I have read and understood this privacy policy** and confirm with **Continue**.

The screenshot shows the 'Henkel Online Application' interface. On the left, there is a 'Before you start' section with a link to 'more' information. Below it are sections for 'Technical requirements' (mentioning browser versions) and 'Privacy policy' (with a link to 'more'). A checkbox is checked, indicating agreement to the privacy policy. At the bottom of this section are 'Back' and 'Continue' buttons. On the right, there is a 'Login' section with a 'Technical information' link, a 'Login' button, and a note about existing profiles. Below that are 'Username' and 'Password' input fields, another 'Login' button, and a link for 'Forgot password?'. At the bottom right is a 'Registration' section with a note for new users and a 'Register' button.

And now ... **apply @ HENKEL!**

Registration: First, you are asked to register your profile and indicate your **User Details**.

After filling in your **First Name** and **Last name**, it is mandatory to enter a valid **E-mail address**.

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Registration

Submitting your application with Henkel is easy! Just follow these three steps:

1. Register on this page.
2. Complete your personal profile on the following pages.
3. Apply for current job openings at Henkel utilizing our system.

On the right side of all following pages, the green lights indicate the steps of the application process you have already completed.

You can take a break from the application process at any time and continue later. Simply register with your username and password to login again.

Your user details * Required information

* First Name	<input type="text" value="Markus"/>
* Last Name	<input type="text" value="Dinslacken"/>
* E-mail	<input type="text" value="markus.dinslacken@us.henkel.com"/>
* Username	<input type="text" value="Username"/> (6-10 characters)
* Password	<input type="password" value="*****"/> (6-10 characters)
* Confirm Password	<input type="password" value="*****"/> (6-10 characters)

Technical information

Login
If you have already created a profile, you can login here by entering username and password.

Username

Password

Forgot password?
Please click [here](#)

Registration
If you are not yet registered, please click here!

Additionally this is where you decide your **Username and Password**. The Username and Password have to fulfill a criteria of 6-10 letters.

1. Personal Data: You are asked to complete your **personal details**.

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Online Application - Homepage

Personal Details

Please complete your personal profile. You can leave at any time by clicking "My Career." Keep in mind that you can only apply online for jobs if your profile is complete!

Personal data * Required information

Title: Please select

* First Name: Markus

Middle initial:

* Last Name: Dinslacken

* Address: 15501 North Dial Boulevard

* City/Town: Scottsdale, Arizona

State/Province: Arizona

* ZIP/Postal code: 85260

* Country: United States

* Telephone number (please specify area code): +1 480 754 2704

Mobile number: +1 480 457 9561

* Have you been referred to this position by a recruitment agency? No

If yes, please identify agency name and contact person:

Process flow

- Personal Data
- Education
- Experience
- Skills
- Document management
- Submit profile

Back Continue

The menu on the right side of the screen will guide you through the **application process**.

At the bottom of the page please identify, whether or not you have been referred by an agency.

2. Education: On the education page you are requested to specify your **highest level of education completed, the University/School** you attended and the **Field of study**.

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→ Online Application - Homepage

Education

Please summarize your educational background.

Education * Required information

* Highest level of education completed Masters Degree

* University/School Heinrich-Heine Universitaet Duesseldorf

Field of study Languages

Education Studies

Process flow

- Personal Data
- Education**
- Experience
- Skills
- Document management
- Submit profile

Back Continue

→ Technical information
→ My Career
→ Logout

3. Work Experience: Please indicate your **Areas of experience** and **Years of experience**.

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Online Application - Homepage

Work experience

Please summarize your work experience.

Work experience * Required information

* Areas of experience: Human Resources, Information Technology

* Years of experience: 5-10

Employment History

Company	From	To	Edit	Delete
Henkel of America / The Dial Corporation	May 2006	Present	→ Edit	→ Delete
Henkel KGaA	Feb 2004	Apr 2006	→ Edit	→ Delete
Henkel KGaA	Sep 2000	Jan 2004	→ Edit	→ Delete
Price Waterhouse Coopers	May 2000	Aug 2000	→ Edit	→ Delete

Add Experience Details

Back Continue

Process flow

- Personal Data
- Education
- Experience**
- Skills
- Document management
- Submit profile

→ Technical information
→ My Career
→ Logout

At the bottom of this page you are requested to inform us about your **Employment History**. Here you can add the details of your work experience by entering the **company name, industry, position, time-period and contract type**.

4. Skills: Please “Add” any **Computer and Language Skills** from the provided skills tree and indicate your level of skills.

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Skills

Do you have expertise in a certain field? How many languages do you speak - and which ones? On this page you can tell us about your skills. To see the different options, simply click on "+" in the skills tree.

When you have made your selection, click on "Add." Then, please specify your current level of knowledge at the top of the page.

My skills	* Required information
Skills	*Level
English	Fluent → Delete
Spanish	Basics → Delete
German	Bilingual → Delete
Microsoft Project	Advanced → Delete
Microsoft Word	Expert → Delete
Microsoft Excel	Advanced → Delete
Microsoft Powerpoint	Expert → Delete
Lotus Notes / Smartsuite	Advanced → Delete
Microsoft Internet Explorer	Good → Delete
SAP	Expert → Delete
Microsoft Access	Good → Delete

⊕ Expand all ⊖ Collapse all

📁 Skills
⊕-📁 Computer Skills
⊕-📁 Language Skills

- Technical information
- My Career
- Logout

Process flow

- Personal Data
- Education
- Experience
- **Skills**
- Document management
- Submit profile

5. Document management: On this page you are asked to upload your Resume. You are able to upload up to **5 additional documents**. For example, a cover letter, credentials and reference letter etc. Only the activated documents will be available for our HR Managers to view. Please note that only the following formats are accepted: **.doc, .rtf, .txt, .ppt, .pdf, .gif, .jpg, and .bmp**.

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Resume and File Management

Important: Selecting a document as Active will make this document available to recruiters.

Resume * Required information

Please upload your resume

Name	Active		
CV_2007_english.pdf	<input type="radio"/>	→ view	→ delete

Upload Resume

Additional Attachments

You can upload up to five additional attachments. For example: cover letter, credentials, reference letters, certificates, etc.

Name	Active		
CV_2007_german.pdf	<input checked="" type="checkbox"/>	→ view	→ delete
Cover Letter Diversity Manager 2007.pdf	<input type="checkbox"/>	→ view	→ delete

Upload Additional Attachment

Process flow

- Personal Data
- Education
- Experience
- Skills
- Document management**
- Submit profile

Back **Continue**

After uploading your documents, please continue to finalize your application by clicking on **“Continue”**. You will then be directed to the **“My Career”** page where you can review your application.

6. My Career Page: On this page you can update your Profile and User details or to create a Job Agent. Furthermore you will be able to review the positions you have previously applied for. You will also be able to review any our other open positions and apply for them.

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→ Online Application - Homepage

→ Technical information
→ My Career
→ Logout

My Career

Hello Markus Dinslacken

Take control of your career. Search for open positions, activate the Job Agent tool (alerts you about open positions that suit your profile) and view your Job applications. You can also update and manage your personal data.

My profile

User details (username, password)	→ View / Edit
Your Profile	→ View / Edit
Manage resumes and other supporting documents	→ Manage
	→ Delete profile

Jobsearch

→ Jobsearch
→ Job Agent
→ My Applications

Logout

Under **My Profile**, you can always edit your personal data, your profile and documents. Click on the related Button **View/Edit**.

By clicking on **Job search**, you can always search for jobs and directly apply with your current profile. Under **Job Agent** an informational mail tool can be activated that will notify you when a new and interesting vacancy is posted. **My Applications** shows the positions you have applied for.

Click on **Logout** to abandon your profile.